

## **LIBRARY BOARD OF RHODE ISLAND**

**The regular meeting of the Library Board of Rhode Island was held on**

**March 16, 2015**

**at the William Hall Library,**

**1825 Broad Street, Cranston, RI 02905**

**Members Attending:** Cristina Amedeo, Kristen Chin, Edward Garcia, Rosita Hopper, Phyllis Humphrey, Alison Davis Maxell, Monica Nazareth-Dzialo, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

**Members absent:** Kenneth Findlay, Louise Herrington-Bright, Shirley Long, Phyllis Lynch

**Present from the Office of Library and Information Services (OLIS):** Karen Andrews, Chaichin Chen, Donna DiMichele, Karen Mellor

**Guests:** Eileen Dyer, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

**Reporting:** Karen Andrews

**Materials Distributed:**

- Library of Rhode Island Standards and Regulations Draft
- Library of Rhode Island (LORI) Interlibrary Loan Code Draft

### **I. WELCOME**

The Chair called the meeting to order at 4:22 p.m.

### **II. APPROVAL OF THE MINUTES from the January 12, 2015, meeting**

The meeting minutes were unanimously approved with minor changes.

**Moved by:** Joan Retsinas

**Seconded by:** Rosita Hopper

### **III. REPORT OF THE CHAIRPERSON**

#### **A. National Library Legislative Day**

National Library Legislative Day (NLLD) is scheduled for May 4-5 in Washington DC.

Registration for the event closes on April 24, 2015. Library Board members are welcome to join the RI delegation.

#### **B. LBRI Member Terms**

Members whose term expired in December 2014 include Ms. Chin, Mr. Garcia, Ms. Long, Ms. Reeves, and Ms. Retsinas. Ms. Humphrey's term expired in December 2013. Members whose terms have expired may recommend a replacement for their position. Please submit recommendations to Mr. Viall.

- C. Ms. Reeves, Ms. Mellor, and Mr. Viall met with Dr. Gale Eaton, Chair of the Rhode Island Coalition of Library Advocates (COLA) and former Director of the University of Rhode Island (URI) Graduate School of Library and Information Studies (GSLIS), and Dr. Cheryl McCarthy, Interim Dean, URI Libraries and long time faculty member at URI GSLIS, to discuss issues at GSLIS, including the school's upcoming accreditation review by the American Library Association in 2017.

Mr. Viall suggested that Mr. Garcia and Ms. Reynolds draft a letter of concern about GSLIS accreditation status. The LBRI will review the draft letter as new business at the April 13 meeting.

#### **IV. CHIEF OF LIBRARY SERVICES REPORT**

##### **A. Staffing**

Ms. Mellor reported that a new Youth Services Coordinator has been hired. Danielle Margarida joined the OLIS staff on March 09, 2015. Ms. Margarida previously worked as the Coordinator of Youth Services at the Sharon Public Library in Sharon, MA.

The position of State Data Coordinator is making its way through the state's hiring system and Ms. Mellor is hopeful that it will be posted soon.

##### **B. Budget**

The Rhode Island State Budget was released on March 12 and included 13 full time OLIS positions. Of the 13 positions, 12 are funded positions. The unfunded position is denoted as "turnover" in the budget. OLIS appears to be level funded as does Grant-in-Aid (GIA) funding for public libraries. Construction reimbursement for libraries was fully funded to meet the state's obligations.

##### **C. GIA Payment Process**

There is a new process for RI public libraries to request GIA payments. Previously, the RI State Central Business Office (CBO) would enter payment vouchers for libraries into the state accounting system. Libraries are now charged with entering requests for payment directly into the state accounting system via an online portal.

The CBO is establishing accounts for each library and contacting public library directors to review the new payment process, which is expected to be completed by June. This new payment process affects not only libraries, but any municipality that receives state aid.

##### **D. Continuing Education**

A RI Library Trustees Institute will be held at Cranston Public Library on March 21 from 9:30 a.m. to 1:00 p.m. Rick Blain of Richard R. Blain & Associates will give a presentation about fundraising and discuss other issues of importance to libraries.

The Rhode Island Library Association (RILA) is coordinating RI Library Awareness Day which is scheduled for March 28. Many RI public libraries will hold events on this date

to promote awareness of libraries. This day will also be an amnesty day for patrons that owe library fines and wish to return overdue items without penalty.

E. All Access Grant

Cranston Public Library and Providence Public Library have been partnered in a project titled *All Access in The Libraries* that aims to bring digital literacy to people with low digital literacy skills, low English skills, low educational attainment, and disabilities. Senator Reed visited Cranston Public on March 06 to review the outcomes of the grant.

OLIS has applied for a \$1,000,000 grant from the Institute of Museum & Library Services (IMLS) to take the All Access program statewide and make it available to other RI public libraries.

F. LORI Statistics – (Ms. Chen)

Ms. Chen gave a presentation titled *Exploring the LORI Library Technology Landscape*. Data discussed was gathered through the 2014 LORI Standards Certification process and included the types of libraries in the LORI system and the technologies available.

Equipment and services currently available in RI libraries include color printers, creative maker spaces, barcode scanners, game consoles, credit card readers, 3-D printers, digital literacy training, e-readers and e-books, and wide-area Wi-Fi accessibility.

G. Public Library Comparable Statistics

Ms. Mellor reviewed the data on the OLIS website that is generated from the Annual Report survey of public libraries. The new software utilized in 2014 for collecting Annual Report data was Counting Opinions. A primary factor for migrating to this new tool was the ability to distribute the data in a more user-friendly format than was previously provided. <http://www.olis.ri.gov/pubs/compstats/>

**Motion to approve:** Robert Sloan

**Seconded by:** Cristina Amedeo

The report of the Chief of Library Services was unanimously accepted.

## V. COMMITTEE REPORTS

Ms. Mellor reported that library legislative updates are located on the OLIS website for LBRI member review.

A. Legislation

Ms. Reynolds thanked Mr. Garcia for his research and updates about library legislation. Three proposed bills and their potential impact on libraries were discussed:

- Bill H5836: Proposes to supplement a city or town's grant-in-aid funding by an amount equal to that city or town's payment of the Ocean State Libraries (OSL) annual assessment charges.
- Bill H5728: Proposes to amend Title 42 of the General Laws to add a chapter pertaining to Modernization of Legal Notices and Advertisements.

- Bill S0007: A proposed amendment to the State of RI Constitution to define an adequate education as a fundamental and judicially enforceable right.

**B. Review of LBRI By-Laws and Vision Statement**

The by-laws and vision statement are under review by the revision Committee that includes Mr. Viall, Ms. Mellor, Ms. Hopper, Mr. Garcia, Ms. Reynolds, and Mr. Sloan. The Committee will hold a few more meetings and report the results to the Board.

**VI. REPORTS OF THE BOARD**

Mr. Garcia reported that Cranston Public Library and Providence Public Library have added e-currency readers to the accessible technology exploration stations. The devices will also be demonstrated during the upcoming Money Smart Week.

**VII. UNFINISHED BUSINESS**

**A. Library of Rhode Island Standards (Ms. DiMichele)**

Ms. DiMichele reported on the drafts of the proposed Library of Rhode Island Standards and Regulations and the LORI Interlibrary Loan Code. The version that the LBRI received previously was amended to reflect the feedback given about the Standards through the three stakeholder meetings and the online survey about the proposed Standards.

The substantive changes to the LORI Standards and Regulations are located in items 3.03, pertaining to library policy, and 3.05, pertaining to the online posting of library contact information, library hours, loan policy, service policy, and public access.

The substantive changes to the LORI Interlibrary Loan Code are located in items 3.01 and 3.01.1, pertaining to restricting loans of types of library material, and item 5.06, pertaining to the responsibilities of supplying libraries for noting damaged materials.

**B. Construction Reimbursement: Caps and Priorities**

Ms. Mellor reported that there was no activity on this item.

**VIII. NEW BUSINESS**

No new business was discussed.

**IX. PUBLIC COMMENT and ANNOUNCEMENT**

There were no public comments or announcements.

**X. FUTURE MEETINGS**

The next LBRI meeting is scheduled for April 13, 2015 from 4:15 to 5:45 p.m. at William Hall Library, 1825 Broad Street, Cranston, RI.

**XI. ADJOURNMENT**

The meeting was adjourned at 6:08 p.m.

**Moved by:** Kristen Chin

**Seconded by:** Phyllis Humphrey